

Policies and Procedures for Scholarship Awards to Undergraduate Students in the College of Agriculture and Life Sciences (CALs)

CALS Scholarships

- CALS Scholarship application is available online October 1- February 1 of each year.
- CALS scholarships are available to students who meet requirements and criteria as stated in the guidelines for each scholarship. To be eligible to receive a CALS scholarship, a student must be enrolled in a major and option within the College of Agriculture and Life Sciences, and maintain a 3.0 or higher grade-point average (GPA) each academic year. The GPA requirement of 3.0 may be waived when this criterion for the award of a CALS scholarship allows such action.
- CALS scholarships are awarded annually and are not automatically renewable. Students must reapply each year for consideration. In conjunction with the CALS Advancement/ Scholarship Office, students must write thank you letters to donors in recognition of the annual scholarship award that they received. Scholarship can/will be voided if said thank you letter is not written.
- Cooperative education students are eligible to receive scholarships during the semester immediately following the COOP semester.
- If the GPA of a scholarship recipient falls below 2.0 for the fall semester of the year in which it is awarded, the scholarship for the following spring semester will be rescinded.
- Scholarships can be stacked, meaning a student may receive more than one from the University, the CALS, and/or other sources.
- Any student within CALS both undergraduate and graduate students can apply for CALS scholarships. There are only two Graduate scholarships that are available through CALS.

Other Procedures:

- Classification of students follows the MSU guidelines:
Freshman- 29 or fewer semester hours
Sophomore- 30-59 semester hours
Junior - 60-89 semester hours
Senior- 90 or more semester hours
- Scholarship funds cannot exceed the Cost of Attendance at MSU. For example, if a student receives scholarships amounting to more than the total current Cost of Attendance, the CALS scholarship will be reduced accordingly to the Cost of Attendance. The Scholarship Coordinator will secure the current cost figure from the MSU Scholarship Office and ensure the CALS does not exceed the figure.
- The CALS Scholarship Committee is composed of three faculty or staff members. The Associate Dean for CALS nominates these members. The length of term is three year. Members can serve up to two terms.
- Scholarships applications are sent to the CALS scholarship committee in mid-February. A ranking sheet is given for each applicant. The committee is given a month timeline to have all applications ranked and returned to the CALS Scholarship Coordinator.

- After applicants are ranked by the CALS Scholarship Committee, the Scholarship Coordinator awards the scholarships. The top ranked CALS Scholarships are given to the top ranked scholarship applicants. Once these are awarded, all other scholarship are awarded.